



Government Of West Bengal  
Office Of The Director General  
West Bengal Fire & Emergency Services  
13D, Mirza Ghalib Street, Kolkata - 16

Memo no.:IND/WB/FES/20182019/31663

Date: 19-11-2020

**From:**  
Divisional Fire Officer  
Fire Prevention Wing,  
West Bengal Fire & Emergency Services

**To:** Delhi Public School Ruby Park, Kolkata (a unit of Om Dayal Educational and Research Society)  
254, Shanti Pally, Kolkata- 700107.

**Sub:** Renewal of Fire Safety Certificate for an existing construction of G+VII storied under group Educational building in the name & style of 'Delhi Public School Ruby Park, Kolkata (a unit of Om Dayal Educational and Research Society)' at the premises no. 254, Shanti Pally, Ward-107, Borough-XII under KMC, P.S.- Kasba, Kolkata- 700107

This is in reference to your application no. 0125191208702372 dated 03-10-2020 regarding the Renewal of Fire Safety Certificate for an existing construction of G+VII storied under group Educational building in the name & style of 'Delhi Public School Ruby Park, Kolkata (a unit of Om Dayal Educational and Research Society)' at the premises no. 254, Shanti Pally, Ward-107, Borough-XII under KMC, P.S.- Kasba, Kolkata- 700107

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

To up-keep the Fire Safety Measures of the aforesaid building the following safety measures are to be incorporated:-

1. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Driveway.
2. The interior finish decoration of the building shall be made with low flame spread material confirming relevant I.S. Specification.

3. To eliminate risk of fire hazards, good house-keeping both for inside and outside of the building shall be strictly maintained.
4. Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear, particularly lines above false ceiling and ducts.
5. A Fire Control Room including a CCTV system will have to be maintained, which observe all floors of the building.
6. A notice for Fire Fighting and Evacuation from the building shall have to be prepared and displayed at all vulnerable position of the building.
7. The employees and security staffs shall be conversant with installed Fire Fighting Equipments of the building and capable to operate in the event of Fire and Testing.
8. Mock Fire practice and Evacuation Drill shall be performed periodically with participation of all occupants/ students of the building.
9. Transformer and switch gear room shall be protected with CO2 or D.C.P. / ABC type Fire Extinguishers confirming I.S. specification.
10. All vertical ducts/ shafts including electrical ducts shall have to be sealed vertically and horizontally at each floor level by fire resisting materials.
11. Unauthorized cooking arrangement in any floor of the building using L.P.G., Kerosene etc. shall not be permitted and Fire License shall have to be obtained for storing and processing with L.P.G. and other highly combustible/ flammable articles.
12. First-Aid Fire Fighting system shall be provided as per I.S. specification.
13. Arrangement shall have to be made for regular checking, testing and maintenance of all the firefighting installation in the building to keep them in perfectly good working condition all times.
14. If required the old lines shall have to be replaced with new lines and the cable shall always be laid in M.S. conduit pipes continuously bonded with the earth.
15. Existing lift shall be treated as fire lift in case of emergency.
16. Periodical flashing of water from the Hydrant and Sprinkler pipe lines shall be made to maintain the efficient working performance of above mentioned system.
17. Fire Safety Audit to be conducted a regular interval and to be recorded in the fire prevention maintenance register.
18. This Fire Safety Certificate is valid for 3 (Three) year from the date of issue of this letter and have to be renewed within validity limit.

Signature Not Verified  
Digitally signed by SAROJ  
KUMAR BAG  
Date: 2020.11.30 22:03:57 IST

Divisional Fire Officer  
West Bengal Fire & Emergency Services

Memo No

353